



DMSMS Tool/Database Capability Assessment Criteria Development

Tool/Database Evaluation Spreadsheet Tutorial

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Objectives

- Capture the evaluation criteria in a spreadsheet that can be used by both users and developers of tools and databases

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Start-Up Notes

The spreadsheet uses Macros that must be enabled

- Tools->Options..., Security tab, Macro Security..., choose Medium (or Low); restart the spreadsheet (select "Enable Macros" in the Security Warning if asked)

Development notes:

- Developed in Microsoft Office Excel 2003 on a Windows XP machine
- If you receive a "Compile error in hidden module" error when you start up the spreadsheet – this problem is linked to a corrupt or outdated add-in that's starting with Microsoft Office – in particular, Adobe Acrobat or Norton AntiVirus are probably out of date or need to be reloaded, see <http://support.microsoft.com/kb/307410/> (note, setting Macro Security to Low might fix this problem)

Usage Notes

- "Tools" is defined as the tool, database, service, or methodology under evaluation
- "Service" refers to Navy, Army, etc.; "service" refers to an activity provided by a supplier
- All questions can be answered (whether included - green or not included - red)

Start-up sheet

Please enter the name of the tool, database, or service being evaluated

Please enter your name and affiliation

You must choose "User" or "Developer" before starting the evaluation! Your choice will change the allowed answers to some questions.

Form

Enter your evaluation
using the forms

Colors indicate whether the criteria is included in the assessment or not
 Green – included
 Red – not included

General - Availability

Availability: License Purchase [C]

Licensing terms: Site License [C]

Cost of license: \$5000/seat [C]

Is support from the supplier included in cost? ☒ Yes ☐ No ☐ Don't Know [C]

Are Service-specific versions available? ☐ Yes ☒ No ☐ Don't Know [C]

Is usage constrained? ☒ Yes ☐ No ☐ Don't Know [C]

Who is it limited to? NATO [C]

What is the country of origin? USA [C]

Is the tool/database controlled from its country of origin? ☒ Yes ☐ No ☐ Don't Know [C]

What is the tool/database commerce control classification? Don't Know [C]

Who performed the classification? Don't Know [C]

Does the providing organization have export licenses for the tool/database? ☐ Yes ☐ No ☒ Don't Know [C]

Type of providing organization: Service Vendor [C]

Is a free demo available? ☐ Yes ☐ No ☒ Don't Know [C]

Is maintenance available? ☒ Yes ☐ No ☐ Don't Know [C]

How are upgrades handled? Required - included in support [C]

How are tool/database upgrades performed/accomplished? Web Manual Upload [C]

Is there a cost associated with the quantity of data involved? ☐ Yes ☐ No ☒ Don't Know [C]

Edit Settings Save Settings Clear Form Submit Answers

Field-specific comments

Questions with a predetermined set of answers available

All criteria can be answered whether included or not

General - Availability

Availability: License Purchase [C]

Licensing terms: What are the licensing terms? May need to explain in comments if this is a one time fee or annual license subscription. [C]

Cost of license: /seat [C]

Is support from: ☐ No ☐ Don't Know [C]

Are Service-specific versions available? ☐ Yes ☒ No ☐ Don't Know [C]

Is usage constrained? ☒ Yes ☐ No ☐ Don't Know [C]

Who is it limited to? NATO [C]

What is the country of origin? USA [C]

Is the tool/database controlled from its country of origin? ☒ Yes ☐ No ☐ Don't Know [C]

What is the tool/database commerce control classification? TRUE [C]

Who performed the classification? TRUE [C]

Does the providing organization have export licenses for the tool/database? ☐ Yes ☐ No ☒ Don't Know [C]

Type of providing organization: Service Vendor [C]

Is a free demo available? ☐ Yes ☐ No ☒ Don't Know [C]

Is maintenance available? ☒ Yes ☐ No ☐ Don't Know [C]

How are upgrades handled? Required - included in support [C]

How are tool/database upgrades performed/accomplished? Web Manual Upload [C]

Is there a cost associated with the quantity of data involved? ☐ Yes ☐ No ☒ Don't Know [C]

Edit Settings Save Settings Clear Form Submit Answers

Balloon help available when passing cursor over question description

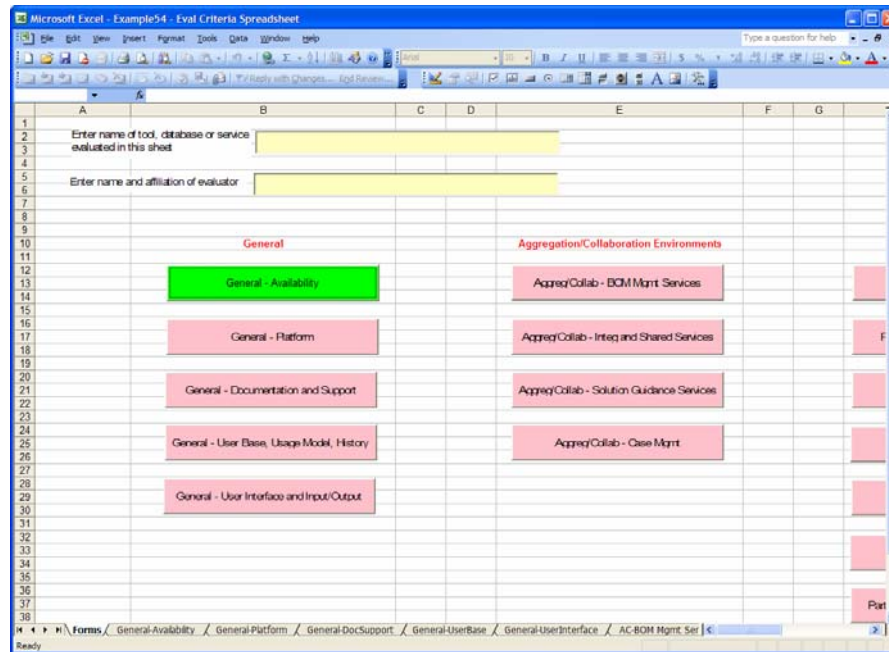
Enter field-specific comments

Comment

Enter or edit comments

OK Cancel

Buttons turn green after “Submit Answers” is pressed on the associated form.
Buttons turn back to pink if “Clear Form” is pressed on the associated form.



Standard answers come in two flavors:
Users
Developers
(go to “Control” sheet to change the flavor)

User answers

Developer answers

Saving Your Work

SAVE your spreadsheet! All of your inputs are only saved if you save your copy of the spreadsheet.

You will fill out a separate spreadsheet for each tool/database/service you evaluate. Use File->Save As... to save each of the spreadsheet with a unique name.